

Name _____ Social Security Number _____

Home Address (off-campus students please list local address) _____

City, State ZIP _____

Phone _____

Advisor _____ Major _____

Classification (circle one): Freshman Sophomore Third Year

Status (circle one): Full-time (12 or more credits/term) Part-time (fewer than 12 credits/term)

Begin Fall 20__ or Spring 20__

Complete this section if you seek on-campus employment

Preference of number of hours per week (circle one): 3 to 5 6 to 10 11 to 15 more than 15

I would willingly accept any campus employment offered (circle one): yes no

Please rank top 5 choices:

JOB	Approx. number of jobs available	
	FR	SO
___ Audio/Visual Dept	3	2
___ Custodial/Maintenance	22	23
___ Kitchen	20	20
___ Library Assistant	2	2
___ Mailroom	2	2
___ Secretary	7	8
___ Larks Nest snack shop	4	4
___ Admissions Asst	3	3
___ Athletics	6	6
___ Teacher Assistant	12	12
___ Student Computer Lab	4	4
___ Telecounseling	10	10

Check any specific skills:

- ☐ Keyboarding - wpm _____
- ☐ Carpentry
- ☐ Cash Register
- ☐ Computer
- ☐ Grounds Keeping
- ☐ Other _____

continued...

Work history *list most recent job first, etc., attach an extra sheet if you need more space*

Employer	Description of work/ duties performed	Hours/week	Dates of employment
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I hereby authorize the Campus Job Office at Hesston College, to release on my behalf to my cooperating employer and to prospective employers such information contained in my educational records, including course grades, as is necessary to aid employers in assessing my potential for employment. I understand that this information will be disclosed to those persons within the employer's organization who have been determined by that organization to have need to know. I understand that this information is being released pursuant to Section 438 (b) of the Family Education Rights and Privacy Act of 1974, and will not be released to any other party without my consent. If I do not want any of this information sent to employers, I will notify the office of Campus Job Office in writing of the information in my file to be withheld.

Signature:_____

Date:_____

In addition to completing this application you need to make personal contact with the supervisors listed on the enclosed Job Description document. Keep in mind this is an application and does not guarantee you a campus job.

Please return this application to the Financial Aid Office no later than April 1 to be considered for a campus job.